

Ryan White HIV Services Program Calendar 2023 – 2024

Grant Cycles

Part A/MAI grant year: 3/1/2023 – 2/29/2024, funding inquiries should be addressed to Alisha Hooks (achooks@marionhealth.org).

- Part A/MAI Funding Application Cycle:
 - RPF released 10/13/2023
 - Information Meeting 10/27/2023
 - Applications due 11/17/2023

Note: this RPF is a continuation, therefore a full RFP is not required for existing sub-recipients, but new applicants will have to respond to a full RPF.

- Part A/MAI Three Year Continuation Cycle Grant Years (for funded sub-recipients)
 - 3/1/2022 – 2/28/2023
 - 3/1/2023 – 2/29/2024
 - 3/1/2024 – 2/28/2025.

HRSA EHE funding grant year: 3/1/2023 – 2/29/2024, funding inquiries should be addressed to Coya Campbell (ccampbell@marionhealth.org).

- EHE Five Year Continuation Cycle Grant Years
 - 3/1/2020 – 2/28/2021 (YR1)
 - 3/1/2021 – 2/28/2022 (YR2)
 - 3/1/2022 – 2/28/2023 (YR3)
 - 3/1/2023 – 2/29/2024 (YR4)
 - 3/1/2024 – 2/28/2025 (YR5)

CDC EHE funding grant year: 8/1/2022 – 7/31/2023, funding inquiries should be addressed to EHEgrants@marionhealth.org; (IDOH is the actual grantee for this award (PS-2010-10) and RWSP/MCPHD is the sub-recipient and manages all EHE community contracts).

- EHE Five Year Continuation Cycle Grant Years
 - 12/01/2020 – 07/31/2021 (YR1)
 - 08/01/2021 – 07/31/2022 (YR2)
 - 08/01/2022 – 07/31/2023 (YR3)
 - 08/01/2023 – 05/31/2024 (YR4)

Ryan White Planning Council

- Meets the 1st Thursday of every other month from January – November (Note: The Council does not meet in December.) When the 1st Thursday falls on or near a holiday, such as July 4 or New Year's Day, the meeting will be rescheduled.
 - Meetings are from 12pm– 4pm and the Council is currently meeting virtually via WebEx with an in-person option at 4012 N. Rural St., Indianapolis IN 46205.
- Representation from each funded sub-recipient organization at Planning Council meetings is required as a condition of grant award.

Mandatory Sub-Recipient Meetings

- Part A/MAI Quarterly Sub-Recipient Meetings are held virtually via WebEx from 1:00pm-4pm on the following dates:
 - April 27, 2023
 - September 21, 2023
 - January 25, 2024
- Sub-recipients will have a quarterly review (either on site or by phone) from assigned Business Coordinators - specific dates and arrangements will be determined.

Reporting Requirements

Part A/MAI

- Part A/MAI Year-End Grant Report: 4/15/2023 (final report on grant year 2022-2023)
- Part A/MAI Semi-Annual Grant Report: 9/30/2023 (on grant year 2023-2024)
- Part A/MAI Year-End Grant Report: 4/15/2024 (final report on grant year 2023-2024)

HRSA EHE

- EHE Initiative Triannual Report Submission Timeline:
 - EHE 202 Triannual Data Report – Trimester 3 (September 1- December 31, 2022): February 15, 2023
 - EHE 2023 Triannual Data Report – Trimester 1 (January 1 – April 30, 2023): June 15, 2023
 - EHE 2023 Triannual Data Report – Trimester 2 (May 1 – August 31, 2023): October 15, 2023
 - EHE 2023 Triannual Data Report – Trimester 3 (September 1 – December 31, 2023): February 15, 2024

CDC EHE

- EHE sub-recipient contracts are to submit program reports (on NORA) and invoices (to EHEgrants@marionhealth.org) by the 15th of each month for the previous month.
- All other grant reporting is done by IDOH.

Clinical Quality Management (CQM)

Part A/MAI/C CQM Committee: Meets the first Monday of each quarter (Virtual until further notice):

- February 6, 2023
- May 1, 2023 (This date conflicts with HRSA's VSV, possible cancellation or reschedule)
- August 1, 2023
- November 2, 2023

Quality Management Monitoring Visits: Varies, but at minimum one visit per calendar year for each sub-recipient.

Sub-Recipient Quality Management Plans: Each sub-recipient is responsible for completion of an annual quality management plan. Plans are due to the RWSP by July 17, 2023.

Program Sub-Recipient Monitoring: HRSA required annual programmatic and fiscal monitoring site visits (including chart reviews) will be conducted annually; dates TBD.

Data Requirements

- CAREWare entry must be completed prior to billing RWSP through the GMS for service delivery. Billing should be completed by the 20th of the month for services delivered the previous month.
- RSR (HRSA Ryan White Services Report) timeframe: early December – last Monday in March each year (data collection and submission to HRSA is by calendar year and includes Parts A/MAI/EHE/C). The detailed timeline for Indiana is determined each year by MCPHD and IDOH and provided to sub-recipients along with instructions. The annual RSR process is managed collaboratively by MCPHD and IDOH.

Updated 4/18/2023