

Portal Page, First Time User (Reset Password, 2-Factor Set Up)

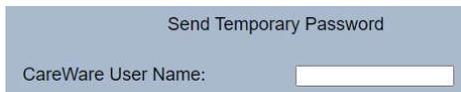
The first time you log into CAREWare you will need to set up your password and 2-Factor Authentication.

1. Go to: <https://indywise.ixn.com/>
 - a. Save and Bookmark this link for future use. You will also be able to access CAREWare from this link as well as, RWISE and GMS when they go-live.

2. Select **Password Reset**



3. When Prompted, Enter your CAREWare User Name



4. Select **Send Temporary Password**



5. Select **Back**



6. In a few moments you will receive an email from indy.rwise@ajboggs.com



7. Once you have the code from your email you're going to select **Set Up Token**



8. Enter User Name and Temporary Password



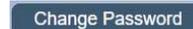
9. Select **Setup 2 Factor**



10. Enter a New Password Twice



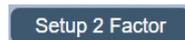
11. Select **Change Password**



12. Enter User Name and New Password



13. Select **Setup 2 Factor**



14. Using your Google Authenticator(or similar app) Scan the QR Code displayed



15. Once generated, Type the Secure Code, into the text field

16. Select **Set 2 Factor Key**

17. Now you are ready to access CAREWare or Other TriYoung Applications at <https://indywise.ixn.com/>